



Property, Construction and Planning - *a brief guide to resources*

Library and Learning Resources provides access to a range of resources to aid you with your studies. This leaflet provides a brief introduction to those resources.

If you need any assistance on using the resources please contact us by:

- visiting the desk in the Learning Centre on Level 4 of Millennium Point
- phoning **0121 202 2500**,
- e-mailing [ticlibrary@tic.ac.uk](mailto:ticllibrary@tic.ac.uk), or
- completing the “Ask The Library” form or using the online chat service (**Meebo**) available from the Library Web Page (<http://library.bcu.ac.uk/askform.htm>)

If you would like an in-depth library tutorial please contact James Dean (james.dean@bcu.ac.uk, 0121 331 7480)

The “Library Skills for PCP” course is available on Moodle at www.moodle.bcu.ac.uk/course/view.php?id=28

Textbooks


The list below will help you identify where books and other material on specific subjects are located in the Library. Use the library catalogue to help you find specific titles.

Books on the catalogue but on loan or at another campus can be reserved free of charge.

Subject	Shelfmark	Subject	Shelfmark
Administration, Public	350	Building Services	696, 697
Alternative Dispute Resolution	347.7309	Building Surveying	692
Bills of Quantities	692.5	CDM	658.1552
Birmingham: Housing	307.336092424	Civil engineering	624
: Local History	942.496	Claims, Construction	343.4207689, 692.5
: Planning	711.40942496	Company Law	346.4207
Building	690	Compulsory purchase	343.420252
Building Design	721	Conservation: Building	720.288
Building Law	343.4207869	: Coastal	711.42
Building Maintenance	690.24	: Land	333.72
Building Materials	691	: Law	344.42094, 346.42045
Building Science	690	Construction Law	343.4207869

Subject	Shelfmark	Subject	Shelfmark
Construction Technology	692	Noise: legal aspects	344.4204638
Contracts	692.8	Out of town shopping	711.552
Contract Law	346.4202	Partnering	338.73
Conveyancing	346.420438	Partnership law	346.420682
Costing	692.5	Planning: theory	307.12, 711
Ecology, Human	304.2	: law	346.42045
Economics	330	Pollution	363.7, 628.5
Employment Law	344.4201	Pollution: legal aspects	344.4204632
Environmental Assessment	333.714, 304.28	Prices	692.5
Environmental Conservation	333.72	Project Management	658.404
Environmental Law	344.42046	Property taxation	336.22
Estimating	692.5	Public finance	336
Facilities management	658.2	Quantity Surveying	692.5
Fees	692.5	Rating law	343.42054
Financial accounting	657	Redevelopment: housing	307.76
Financial management	658.15	Refurbishment	690.24, 720.286
Foundations	690.11	Regeneration, Urban	711.4, 307.34
Garden cities	711.58	Regional: economics	338.9
Geographic Information Systems (GIS)	711.0285	: planning	711.3
Government: central	351	Research Methodology	001.42
: local	352.14	Roofing	695
Health And Safety	363.11	Rural planning	307.72
Heating and Ventilating	697	Set-off: Construction claims	343.4207869
Housing: Administration	353.55	Sewerage	696.13
: Architecture	728	Soil mechanics	624.1513
: Management	363.5	Structural engineering	690.2
Insurance	368	Surveying	526.9
JCT	692.8	Sustainable development	333.715
Land law	346.42043	Taxation	336.2
Land surveying	526.9	Tendering	692.5
Land use	333.7	Torts	346.4203
Leisure planning	711.558	Urban: economics	330.91732
Management	658	: planning/sociology	307.76
National parks	719.32	: renewal	307.34, 711.59
Negligence	346.42032	Valuation	333.332
New Towns	711.4		

E-Books

A growing number of key texts are now also available online as E-Books. These can be accessed on or off campus via the [MyiLibrary](#) database on the A-Z of Electronic Resources section of the library web page (library.bcu.ac.uk) or directly from the library catalogue. Books that are available as E-Books are marked with a disc symbol  on the catalogue.

To access e-books off-campus you will need to use an Athens Username and Password (see **Usernames and Passwords** at the end of this guide).

A guide to using e-books is available on the Library Skills for PCP Moodle page: www.moodle.bcu.ac.uk/course/view.php?id=28

Journals

Journals and magazines are available in either printed or electronic formats (and sometimes both).

Electronic journals can be accessed from on- or off-campus through the **Electronic Services** section of the [library webpage](#).

- Use the [A-Z of Full Text Journals](#) page to see if the library has access to a specific journal you need.
- If you want to find journal articles on a specific subject, search one of the full-text journal databases available on the [A-Z of Electronic Resources](#) page. For details of these journal databases, such as **ABI, Infotrac & SwetsWise**, see below.

To access the electronic journals off-campus you will need to use an Athens Username and Password (see **Usernames and Passwords** at the end of this guide).

Printed journals are shelved in the Learning Centre in alphabetical order within broad subject areas (e.g. **Property, Construction and Planning**). Lists of the printed journals to which the library subscribes in each subject area are available via the [A—Z of Full Text Journals](#).

Electronic Resources

Below is a list of the databases the library subscribes to which are most relevant to **Property, Construction and Planning**. They can be accessed via the [A-Z Electronic Resources](#) page on the [Library Webpage](#).

- [ABI](#) - full text articles mainly relating to business but also including property, construction and planning journals.
 - [British Standards Online](#) - includes the full-text of British, European and international Standards.
 - [Construction Information Service](#) - provides information, regulations, legislation, standards, and guidance material (including BRE publications).
 - [Design and Applied Arts Index](#) - summaries of design & craft journal articles.
 - [Digimap](#) - mapping service delivering maps and data from the Ordnance Survey. Also includes **Historic Digimap**
 - [Estates Gazette Interactive \(EGi\)](#) - UK news, research and information service for the commercial property market.
 - [EThOS](#) - British Library's free Electronic Thesis Online Service
 - [ICONDA](#) - contains summaries (and some full text) of journal articles on building, construction etc
 - [Index to Theses](#) - abstracts of theses accepted for higher degrees by the Universities of Great Britain and Ireland.
 - [InfoTrac](#) - full text access to 400 journals, covering a wide range of subjects.
 - [MyiLibrary](#)—(see *E-Books* above)
 - [Nexis UK](#) - full text of regional, national and international newspapers
 - [RICS Red Book online](#) - RICS Red Book, Surveyors' Construction Handbook, Guidance Notes, Information Papers and Practice Statements plus case law database.
 - [RUDI \(The Resource for Urban Design Information\)](#)- Multimedia resource for teaching, research, and professional activity in urban design and its related disciplines
 - **Social Sciences Citation Index** (part of [Web of Science](#)) - contains bibliographic citations of articles in the social sciences
 - [SwetsWise](#) - full text articles, including many on property, construction and planning.
 - [Westlaw](#) includes legal journals, statutes, a case locator service and law reports
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Username and Passwords

The majority of the electronic resources described above require use of an Athens Username and Password to gain off-campus access. **Your Athens username and password are the same as your network username and password.** Click [here](#) for more information about Athens.

If you have any difficulty logging on using Athens please email us at athens@bcu.ac.uk or fill out the online [troubleshooting form](#)

UCEEL (Digital Library)

The University's digital library, UCEEL, holds a range of materials, including past exam papers and student projects. There are also book chapters and journal articles that have been specifically requested by your lecturers. Click [here](#) to access UCEEL. You will need to log on using your Library borrower number (i.e. the barcode number on your student card) and your 4 digit library PIN.

Subject Pages

The [Property, Construction and Planning](#) subject page on the [Library Web Page](#) contains links to many relevant internet sites.

MAP (My Assignment Planner)

Being faced with your first assignment at University can be a daunting task. My Assignment Planner will take the worries out of assignment planning. Click [here](#) to access MAP. Follow the 11 straightforward steps to plan your time effectively.

Centre for Academic Success

The Centre for Academic Success is available to give you advice on study skills and help you improve your English language skills.

Visit: <http://library.bcu.ac.uk/learner/>

or contact: Phone: **0121 202 2500** E-Mail: Success.MP@bcu.ac.uk
